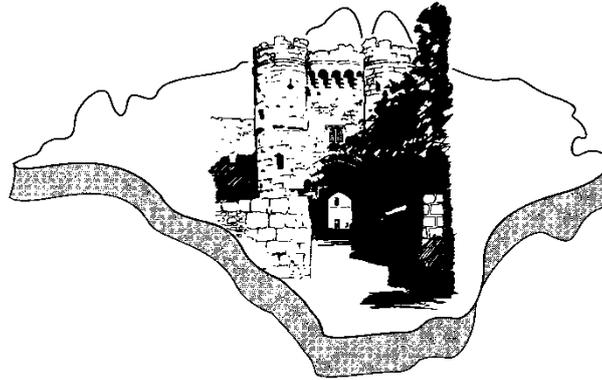


# **ISLE OF WIGHT GUNDOG CLUB**



## **RULE BOOK**

**May 2017**

## **1. NAME AND OBJECTS**

The Club shall be called the **ISLE OF WIGHT GUNDOG CLUB** and its objects shall be to extend knowledge about, and to promote the welfare of, Gundogs of all breeds, their breeding and improvement, and to assist in all matters pertaining thereto.

The Club shall promote and support the holding of shows, field trials and working tests under Kennel Club Regulations and such other functions or events as are in keeping with the objects of the Club.

## **2. MEMBERSHIP**

The Club shall consist of an unlimited number of members. Candidates for membership shall be proposed by one member and seconded by another and elected by the Executive Committee at one of their meetings. Three negatives shall exclude.

The Society must send a list of members and their addresses, & those of branch members where appropriate, to the Kennel Club, with their Annual Returns and, if so requested, make an up to date list of members available for inspection by the Kennel Club and members of the Society.

## **3. OFFICERS AND COMMITTEE**

The Club shall consist of a President who shall act in a strictly honorary capacity and have no executive powers. A Chairman who shall be the Chief Officer. A Vice-Chairman who shall act in the absence of the Chairman. An Honorary Secretary, Honorary Treasurer, Field Trial Secretary and Show Secretary who shall be ex-officio members of the Committee. A Committee of 4 members of the Club.

The management of the Club shall be in the hands of the Officers of the Club and an Executive Committee consisting of 4 members all of whom shall retire annually but shall be eligible for re-election.

- 3a** The Hon. Treasurer, Hon. Secretary, Show Secretary, Match Secretary & Field Trial Secretary shall receive an honorarium each. The honorarium for each person to be reviewed yearly at the AGM

## **4. ELECTION OF OFFICERS**

- (a) Nominations for election of Officers and Members of the Executive Committee shall be proposed and seconded in writing and the nominee shall countersign the proposal, indicating his/her willingness to serve if elected. The names of all persons who are nominated for election as Officers and Executive Committee Members shall appear on the Agenda for the AGM, together with the names of their proposers and seconders.
- (b) Serving Officers and Executive Committee Members shall be deemed to be eligible for re-election unless otherwise indicated, and the names of those prepared to stand for re-election shall also be included in the Agenda for the AGM.
- (c) No members shall stand for election without declaring any official capacity held in any other clubs, training or associations.
- (d) No person whilst an undischarged bankrupt, may serve on the Committee, or hold any other office or appointment within a Kennel Club Registered Society.
- (e) The Agenda and certified accounts will be circulated at the Meeting.
- (f) As a token of recognition for service for the Club, an individual may be elected to an Honorary Life Vice-Presidency of the Club at the AGM.
- (g) The Club shall have the provisions for the creation of a Patron.

## **5. ELECTION OF MEMBERS**

Application for membership on or before the date of closing entries for any show shall entitle an exhibitor to compete at a Show with full members' privileges, providing the election is confirmed by the first meeting of the Executive Committee after the closing of entries. All

members shall receive a copy of the rules of the Club. The Hon. Secretary shall have membership application forms available at all times.

Each member, or joint member, shall be entitled to one vote immediately upon acceptance of membership. Junior membership (under 16) paying the reduced membership fee shall have no voting rights. Postal proxy votes are not allowed. Voting shall be by secret ballot.

## **6. SUBSCRIPTIONS**

- (1) The annual subscriptions are due on April 1<sup>st</sup> each year. They are reviewed annually by the Executive Committee and approval for any increase is put before members at the AGM. Subscriptions for 2012 are Single Membership £8.00, Joint Membership £10.00, Junior Members (under 16) £1.00.
- (2) The Club shall have the provision for the creation of Honorary Members. The election of Honorary Members shall be vested in the Committee of the Club. Such members shall be exempted from paying a yearly subscription but nevertheless shall be entitled to all the privileges of membership, save the right to vote at General Meetings. This privilege shall be reviewed every year.

### **FULL MEMBERS ONLY SHALL HAVE VOTING RIGHTS**

- (3) No member whose subscription is unpaid is entitled to any of the privileges of Membership and if the member shall fail to pay the outstanding subscription by May 31<sup>st</sup>, his/her name shall be automatically erased from the register. Acceptance back on the register will be dependent upon a new application.

## **7. CLUB ACCOUNTS**

- (a) A Banking account shall be opened in the name of the Club, into which all revenue of the Club shall be paid and from which withdrawal shall only be made on the signatures of either the Chairman and Hon. Secretary OR Chairman and Hon. Treasurer OR Hon. Secretary and Hon. Treasurer.
- (b) The Club's accounts will be certified annually and will be presented to members at each AGM.
- (c) The accounts shall be kept by the Hon/Treasurer at such a place as the Executive Committee may approve. They shall be available for inspection by any officer of the Club at all reasonable times. A qualified accountant of two lay-people with accounting experience will be appointed at the AGM and will verify the accounts annually.

All expenses properly incurred by the Hon. Secretary, Hon. Treasurer or other members of the Club on the authority of the Executive Committee shall be defrayed out of the funds of the Club.

No account shall be paid without the authority of the Executive Committee to whom it must be submitted for approval except expenditure already agreed by the Committee which shall be deemed a lawful debt and thus needs no further approval prior to payment.

## **8. MEETINGS**

- (a) Meetings of the Executive Committee shall be held as often as deemed necessary but at least every 2 months. Seven days notice must be given of the intention to hold a meeting of the Executive Committee which may be called by the Chairman, or in his absence by the Vice-Chairman or the Hon. Secretary or by a majority of Executive Committee members. Any member of the Executive Committee who is absent from meetings on three subsequent occasions, without reasonable excuse, shall automatically retire from the Executive Committee.

Each Executive Committee Member at said meetings shall have one vote, in the event of a tie the Chairman shall have a second or casting vote. The Chairman's ruling shall be binding to

the meeting. A quorum for Executive Committee meetings shall be three committee members and the Chairman or Vice-Chairman, and Secretary or Treasurer.

The Executive Committee shall have the power to co-opt members onto the Committee in the event of positions becoming vacant between General Meetings. Those co-opted shall only hold office until the next General Meeting of the Club, at which an election of Officers and Executive Committee takes place. No individual who has been a member for less than one year may be voted on the Executive Committee. Only bona fide Gundog owners shall be eligible for nomination as an Officer or Committee member.

(i) Emergency Committee – An emergency committee consisting of the Chairman, Vice-Chairman, and Hon. Secretary or Hon. Treasurer shall have the authority to deal with matters needing such urgent attention that they cannot be brought before the full Committee. Any action taken by the Emergency Committee must be reported to the Executive Committee as soon as possible

(ii) Sub-committee – The Executive Committee may appoint sub-committees from amongst the members of the Club to assist in the business of the Society. Such Sub-Committees shall at all times be subject to the authority of the Executive Committee.

Sub-committees may meet and adjourn as they think fit and at the end of their assignment shall make a full report of their activities to the Executive Committee. All monies gained from the Sub-committees' activities shall be handed to the Hon. Treasurer as soon as possible, and shall not be retained by any Sub-committee. The Officers of the Club shall have the right to attend any or all sub-committee meetings, They will have no vote on them except when duly elected to a Sub-committee.

The Executive Committee may from time to time appoint Sub-committees as it may deem necessary or expedient to assist in the conduct of the business of the Club. The Executive Committee may delegate any of its functions and powers to any Sub-Committee and may likewise at any time amend or revoke such delegations.

All the Sub-committees shall conduct their business in accordance with the directions of the Executive Committee and shall periodically report their proceedings as directed by the Executive Committee for ratification. The membership of each Sub-committee shall be subject to ratification by the Executive Committee.

In addition to these provisions the Executive Committee may from time to time appoint such as hoc Sub-committees as it may deem necessary. The Executive Committee shall make such bye-laws and standing orders as are necessary for the control of Sub-committees and the care of cups, trophies and Club property. The Executive Committee shall deal with all matters provided for in the Club's Rules.

- (b) Annual General Meetings – The financial year of the Society shall be from the 1<sup>st</sup> April to 31<sup>st</sup> March. The Annual General Meeting shall be held no later than the 31<sup>st</sup> May. The business of the meeting shall be:
- (i) To read the minutes of the last AGM
  - (ii) To receive the Chairman's Report
  - (iii) To receive and pass Audited accounts
  - (iv) To elect a PRESIDENT; a CHAIRMAN; a VICE CHAIRMAN; an Honorary SECRETARY; an Honorary TREASURER; a FIELD TRIAL Secretary, a SHOW Secretary and four members of the Executive Committee.
  - (v) To appoint auditors for the ensuing year
  - (vi) To consider any other resolution duly placed on the Agenda of which 21 (twenty-one) days notice in writing has been given to the Hon. Secretary.

No business shall be transacted at an Annual General Meeting unless notice thereof appears on the Agenda, with the exception of routine matters or those which in the opinion of the Chairman of the Meeting are urgent.

28 (twenty eight) days notice, in writing shall be given to all fully paid up members of the Club together with an advertisement in Dog World, of the intention to hold the AGM.

- (c) Special General Meeting – A Special General Meeting shall be summoned by the Hon. Secretary if twelve members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting to do so. The Executive Committee of the Society is also empowered to call a Special General Meeting.

No business other than that detailed on the Agenda can be discussed at a Special General Meeting,. Fourteen days notice, in writing, will be given to all fully paid up members of the intention to hold such a meeting. At all general meetings, fifteen members shall form a quorum.

## **9. AMENDMENTS TO RULES**

The Rules of the Society may not be altered except at a General Meeting, the Agenda for which contains specific proposals to amend the Rules.

Any proposed alteration to the Rules may not be brought into effect until the Kennel Club has been advised and approved the alteration.

## **10. CLUB PROPERTY**

The Property of the Club shall be vested in the Executive Committee. In the event of the Club ceasing to exist, a General Meeting shall be called to decide the disposal of the Club's assets and the outcome of the meeting notified to the Kennel Club. (If a registered Club is wound up or ceases to be a Registered Society under the Regulations a final statement of accounts with a record of the disposal of property of the Society shall be forwarded to the Kennel Club within six months and the persons named as Officers of the Committee of the Club, will be held responsible by the Kennel Club for the proper winding up of the Society).

The Executive Committee of the Club shall have the power to appoint an Hon.Cup Secretary from among their number to take charge of the Society's cups and trophies.

## **11 EXPULSION OF MEMBERS**

Any Member who shall be suspended under Kennel Club Rule A42j(4) and /or any member whose dog(s) is/are disqualified under Kennel Club Rule A42j(8) shall ipso facto cease to be a Member of the Society for the duration of the suspension and/or disqualification.

If the conduct of any member shall, in the opinion of the Committee of the Society be injurious or likely to be injurious to the character or interests of the Society, the Committee of the Society may, at a meeting, the notice conveying which includes as an object the consideration of the conduct of the Member, determine that a Special General Meeting of the Society shall be called for the purpose of passing a resolution to expel him/her. Notice of the Special General Meeting shall be sent to the accused Member, giving particulars of the complaint and advising the place, date and hour of the Meeting that he/she may attend and offer an explanation.

If at the Meeting, a resolution to expel is passed by two thirds majority of the Members present, and voting, his/her name shall forthwith be erased from the list of Members, and he/she may, within two calendar months from the date of such Meeting, appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.

If the Society expels any member for discreditable conduct, in connection with Dogs, Dog Shows, Trials or Competitions, the Society must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

**12 KENNEL CLUB FINAL COURT OF APPEAL**

The Kennel Club shall be the final court of appeal in all matters of dispute.

13. The Society shall not join any Federation of Societies or Clubs.

**14. ANNUAL RETURNS TO THE KENNEL CLUB**

The Officers acknowledge that during the month of January each year, maintenance of the Title fee will be forwarded to the Kennel Club by the Secretary for continuance of Registration and that by the 31<sup>st</sup> July each year, other returns as stipulated in Kennel Club Regulations for Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club of any change of Secretary to the Society, which may occur during the year.

15 Members must ensure that they do not bring their dogs to any show, match, training session or other function organised by the Club for a period of 21 days from known exposure to any infectious or contagious disease.